

# Body Paragraph #3 Guidelines

**Word Count:** 300-350 words

**Deadline:** Tuesday, November 10 by 12:00 noon  
email to ntakeda.aogaku@yahoo.com

**You will have to include the following parts body paragraph #1 of your research paper.**

1. a topic sentence
2. two supporting ideas
3. 2-3 details for each supporting idea
4. a concluding sentence
5. You need to include at least ***three in-text citations*** in body paragraph #3; one of these has to be a ***paraphrase***.

## **Format:**

1. Use Times New Roman font, size 12 and 2.0 spacing
2. Include a header and page number.
3. See the model body paragraph.

## **Document File Name:**

1. For your ***MS Word document file name***, use this format:
  - AW-BP3-Taiki (given name)
2. Email your outline as an ***attachment***.
  - Use this format for your subject heading:
    - AW-BP3-Taiki (given name)
  - Include a message with your email.



## **Reminders:**

1. Body paragraphs must be submitted on time.
2. Late body paragraphs will not receive comments; only a grade.
3. Computer problems are unacceptable excuses to submit late tasks.
4. You can have extra time to prepare your task only if you contact me the day before the deadline to ask for permission and have a serious illness.