

Introduction Guidelines

Word Count: 200 words

Deadline: Monday, November 30 by 12:00 noon
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You will have to include the following parts in the introduction of your essay:

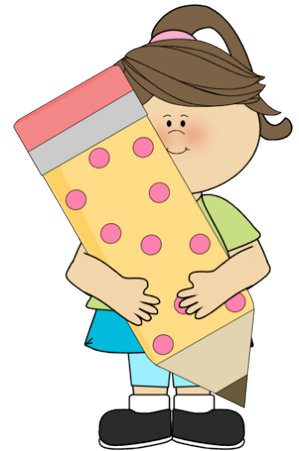
1. a hook statement (1-2 sentences)
2. background information about your topic and a summary of the positions for and against your issue (10-12 sentences)
3. thesis statement (2 sentences)

Format:

1. Use Times New Roman font, size 12 and 2.0 spacing
2. Include a header and page number.
3. See the model persuasion essay.

Document File Name:

1. For your *MS Word document file name*, use this format:
 - IE3W-Intro-Hideaki (given name)
2. Email your outline as an *attachment*.
 - Use this format for your subject heading:
 - IE3W-Intro-Hideaki (given name)
 - Include a message with your email.



Reminders:

1. You need to submit your introduction on time.
2. If your introduction is late, you will not get comments (only a grade).
3. Computer problems are unacceptable excuses to submit late tasks.
4. You can have extra time to prepare your task only if you contact me the day before the deadline to ask for permission and have a serious illness.